

State of Nevada
 Division of Water Resources
 901 S. Stewart St., Suite #2002
 Carson City, Nevada 89701
 Telephone: (775) 684-2800
 Fax: (775) 684-2811

NDWR DATE REC'D

Copy Request Form

Requests must include the file number, map number, or the description of the item. Failure to provide the necessary information may delay your request.
 Copy requests may take up to 5 days to complete in accordance with NRS 239.0107.

INVOICE #: _____

File(s) Requested: _____

Description of Request: _____

Map(s) requested: _____

MAIL PICKUP FAX USB/DVD Email/FTP (*circle*)

Name/ Attn to: _____

Company Name: _____

Mailing Address: _____

Email Address: _____

Telephone: (____) _____ Fax: (____) _____

Billing Policy:
Total charges over \$25.00 must be paid in advance.

FOR OFFICE USE ONLY

COPY TYPE	NUMBER OF COPIES	COST PER COPY	TOTAL
Black and white copies, up to 8.5" x 14"		\$0.03/page	
Color copies, up to 8.5" x 14"		\$0.08/page	
Black and white copies, 11" x 17"		\$0.05/page	
Color copies, 11" x 17"		\$0.09/page	
SCANNED DOCUMENTS		No Fee (10 MB limit for email, FTP available)	
CERTIFIED COPIES		\$6.00 per document + copy fee	
MAPS			
Full size Drawing or Map b/w		\$6.00 ea.	
Full size Drawing or Map color		\$12.00 ea.	
Color Mylar plots		\$10.00 ea.	
DELIVERY METHOD			
CD/DVD (up to 4.5 GB)		\$2.00	
USB Thumb Drive (8GB/16GB/32GB)		\$6.00/\$6.50/\$7.00	
Date completed:	Initials:	TOTAL CHARGES:	\$